

F. No. SCH-11/17/2020-SNP
Government of India
Ministry of Skill Development and Entrepreneurship
(PMKVY Division – SD Wing)

2nd Floor, Room No. 217,
PTI Building, Sansad Marg,
New Delhi-110001,
Dated: 23rd April, 2021

OFFICE MEMORANDUM

Subject: In-principle approval of Training of Trainers (ToT) and Training of Assessors (ToA) fund flow mechanism under PMKVY 3.0-reg.

Reference is invited to the e-mail dated 18.03.2021 received from Ms. Rekha Menon, Head – Education Initiatives, SSC Governance & ToT/ToA, National Skill Development Corporation (NSDC) enclosing the draft Training of Trainers (ToT) and Training of Assessors (ToA) fund flow mechanism under Pradhan Mantri Kaushal Vikas Yojana 3.0 (PMKVY 3.0) for approval.

2. In this regard, the undersigned is directed to convey the in-principle approval of competent authority on the enclosed Training of Trainers (ToT) and Training of Assessors (ToA) fund flow mechanism under PMKVY 3.0. This fund flow mechanism shall be applicable / operative in consonance with the guidelines for ToT / ToA. Further, NSDC is requested to place this in the 1st meeting of the Steering Committee for PMKVY 3.0 for its post facto approval.

3. This issues with the approval of Competent Authority (MSDE).

Encl: as above

Sanjeev Kumar

(Sanjeev Kumar)
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To,

MD and CEO
(Shri Manish Kumar)
NSDC, Aerocity, New Delhi.

Copy to:

1. PPS to Secretary, MSDE.
2. PPS to Additional Secretary (Skill Development), MSDE.

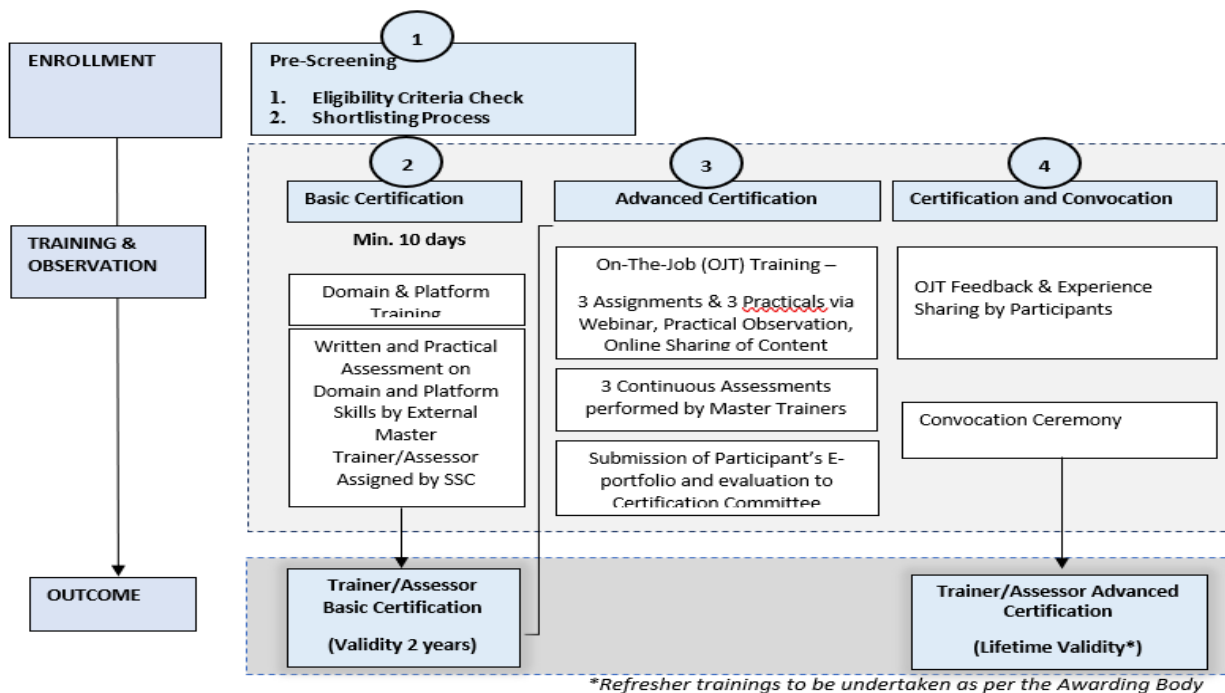
1. Background

1.1 Pradhan Mantri Kaushal Vikas Yojana (PMKVY) was first launched in 2015 to encourage and promote skill development in the country by providing free short duration skill training and certification to boost both industry and employability of youths. Through the years of implementation of PMKVY, the need to enhance the skill training and assessment being delivered through quality trainers and assessors across sectors and geographies became more prominent.

1.2 To address the requirement of quality Trainers and Assessors in short-term skill eco-system, National Skill Development Corporation (NSDC) under the guidance of Ministry of Skill Development and Entrepreneurship (MSDE), prepared a comprehensive guideline outlining the framework on Training of Trainers (ToT) and Training of Assessors (ToA) program for short term skill training programs.

1.3 PMKVY 3.0 scheme continues to mandate the training to be conducted through certified Trainers and Assessment through certified Assessors. ToT and ToA programs by SSCs/ Awarding bodies aim to train and certify trainer and assessor aspirants on benchmark standards on skill training and assessment. To further support this mandate, capacity building of up to 3,500 trainers and assessors (2000 and 1500 respectively) would be done through certification for PMKVY3.0 scheme with a total outlay of Rs. 3.85 Cr.

Trainer and Assessor Certification Framework as per the approved ToT-ToA Guidelines



1.4 Certification of 2000 Trainers is bifurcated for:

a. Basic certification for both Fresh and Existing trainers (1800 Trainers, only for the ones associated with PMKVY3.0 scheme) and

b. 200 Advanced certifications (applicable irrespective of the scheme).

1.5 The certification of 1500 Assessor is applicable for assessors associated with PMKVY3.0 scheme only.

1.6 Trainers and Assessors who meet all eligibility criteria shall be disbursed financial pay-out by the SSC. The financial disbursement shall be as per the ToT and ToA program defined in the ToT-ToA Guideline for both the Basic certification (Fresh and Existing Trainers/Assessors) and Advanced certification. The table capturing ToT-ToA program fee based on various type of program and profile of Trainer/Assessor has been referenced in Annexure 1.

2. Criteria for Availing Financial Benefit

2.1 Trainer

2.1.1 A Trainer who avails a financial benefit under this fund must meet the following requirements:

- Be an Indian national
- Possess an Aadhaar card and a bank account
- Have completed the ToT program as per the ToT-ToA Guidelines and successfully passed the assessment – Basic or Advanced Certification during for PMKVY 3.0 scheme.
- Have an AADHAAR-verified trainer profile registered on Skill India Portal, complete profile and documentation requirements, and any other compliances on the Skill India Portal
- Trainer is assigned to a batch under PMKVY3.0
- Receive a Trainer certificate on the respective job role on the Skill India Portal during PMKVY3.0 span.
- Should not be blacklisted by any Sector Skill Council(s)/ Awarding body

2.2 Assessor

2.2.1 An Assessor who avails a financial benefit under this fund must meet the following requirements:

- Be an Indian national
- Possess an Aadhaar card and a bank account

- Have completed the ToA program as per the *ToT-ToA Guidelines* and successfully passed the assessment -Basic certification during PMKVY 3.0 scheme.
- Have an AADHAAR-verified assessor profile registered on Skill India Portal, complete profile and documentation requirements, and any other compliances on the Skill India Portal
- Assessor is assigned to a batch under PMKVY3.0
- Receive an Assessor certificate on the respective job role on the Skill India Portal during PMKVY3.0 span.
- Should not be blacklisted by Sector Skill Council(s)/ Awarding body

3. Payout

3.1 This section details payout clauses for availing a financial benefit through certification on the ToT-ToA program.

- Trainers and Assessors shall register with complete details on the Skill India Portal.
- SSC/ Awarding body shall screen all applicants during enrollment to ToT-ToA batches on the Skill India Portal. It shall be the responsibility of the SSC/ Awarding body to validate all the requisite documents and recommend the best-suitable ToT/ToA program type before the commencement of the ToT/ToA program.
- The financial disbursement shall only be done for trainers and assessors who have AADHAAR-verified profiles in Skill India Portal.
- An individual (Trainer/Assessor) can avail the financial benefit only once for the duration of PMKVY 3.0 and under one certification only.
- Reimbursement shall be made for the first certification obtained by the Trainer/ Assessor on Skill India Portal during PMKVY3.0 timeframe, in case of multiple certifications.
- Funds released by the SSC to Trainers and Assessors will be as per fee of the ToT-ToA program defined in the guidelines (reference Annexure 1).
- The list of documents that will be considered as proof in determining the eligibility of a trainer/ assessor for a financial benefit under PMKVY 3.0 have been defined in Annexure 2.
- This financial benefit shall be active throughout the duration of PMKVY 3.0 for upto 3,500 trainer and assessor.

4. Target Allocations:

The fund allocated for ToT and ToA is expected to benefit 3,500 Trainers and Assessors in identified target segments. The allocation shall be in alignment with the target allocations across PMKVY 3.0.

SSCs/ Awarding Bodies shall be required to present a proposal for project implementation and allocation of targets to the Implementing Agency i.e. NSDC. The submitted proposal shall go through multiple levels of evaluation. It is first evaluated at the Implementing Agency level. If found qualifying as per the criteria defined in the Guidelines, it is presented before a Screening Committee under PMKVY 3.0 at NSDC. The Screening Committee may recommend or reject the proposal. If recommended, the project shall move for approval to the Executive Committee under PMKVY 3.0, who shall undertake the final decision on project implementation and target allocation.

There will be defined timeline for accepting proposals for project implementation and target allocation.

Annexure 1

ToT-ToA program fee for various program type:

Types of financial payout	Type of Certification	Type of Trainer/Assessor	Mode of Training	Common Cost Norms (CCN) Category of the Domain job role	Applicable Payout (in Rs.)
1	Basic Certification	New Trainer/ New Assessor	On-ground Or Online training	CCN Category 1	11,200
2				CCN Category 2	11,000
3				CCN category 3	10,800
4		Existing Trainer/ Existing Assessor	On-ground Or Online training	CCN Category 1	2,200
5				CCN Category 2	2,000
6				CCN Category 3	1,800
7	Advanced Certification	Trainer/ Assessor	NA	All CCN categories	14,000

Annexure 2

Proof Documents for Availing Financial Benefit:

The following list indicates documents that shall be considered as proof in determining the eligibility of a trainer/ assessor for a financial benefit under PMKVY 3.0.

General Documents (applicable for all Trainers and Assessors)

The table below provides the list of documentation captured at the time of registration and certification in Skill India Portal for Trainers and Assessors

S. No	Category	Type of Document
1	Identity Proof	Aadhaar Card
2	Documentation Proof	<ul style="list-style-type: none">• Educational qualification and professional qualification requirements as per the eligibility requirement for the job role defined by SSCs• Proof of Industry experience such as Appointment letter/Contract letter/letter from employer/Offer letter with acceptance etc. as per the eligibility requirements for the job role defined by SSCs
3	ToT/ToA Certification proof	ToT-ToA certificate generated on Skill India Portal and reflecting in the certified list of Trainers and Assessors. Provisional certificates do not qualify.

In addition to above documents, any further documents deemed fit by the Implementing Agency may be sought while qualifying for approval.